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Dear parent / carer (FS2, Y1, Y6 and existing key workers)

In line with government guidance we have been working hard to ensure that all safety measures that can be put in place, are put in place, including risk assessments to minimise where possible the risks to children, families and our staff. To put these measures in place we have had to make changes but I hope this information answers some of your queries and any questions.

Partial provision:

Partial provision (from 2nd June) allows us to reduce class sizes which in turn allows us to reduce the risk of transmission. Year groups have been split into 2 groups where they will attend school for 5 out of every 10 days. These groups will remain the same; they will have one learning space, one toilet (which they will use one at a time) and allocated times for start and end times, lunch and breaks where they will remain together. This allows us to create small 'bubbles' of children as well as allowing us flexibility should other year groups return and / or staffing numbers decrease. If your child cannot attend school once you have confirmed a place, we do need you to follow normal procedure and contact the school office on each day of absence.

Please note that where children attend school as children of 'key workers', they will remain with this group and NOT their year group. Key workers are able to flexibly book their children in, all other children need to be in school during their allocated times.

Your child will be taught by a member of staff but not necessarily their existing class teacher. This is subject to change in the event that numbers returning increase / the staff member or a member of their household becomes ill but generally we have reduced the amount of staff that will work alongside each group as a health and safety precaution.

Start and end times to the school day have been staggered to reduce congestion on the school site. It is important that parents respect the social distancing measures and do not stand with people outside of your household on the school grounds and we ask that parents do not linger. Only one parent should accompany their child to school.

The playground will be out of bounds in the morning to reduce the risk of transmission. Parents will need to drop their children at the designated entrance where they will be collected by members of staff. Unfortunately, parents may not enter the school premises. If you have any concerns or wish to speak with a member of staff you will need to phone the school office. All communication with school will need to be via the school office.



PPE:

Staff will be provided with PPE, this will consist of a face mask, visor and gloves. They will also have access to aprons for first aid incidents. The wearing of PPE is to reduce the risk of transmission from staff to children and parents and also from children to staff. Children will not be provided with PPE but may bring some from home if wished.

Uniform:

Uniform will not be required. We ask that children's clothes are washed at the end of the day to help prevent transmission of the virus into the home. Ideally children will wear different clothes each day. They will not need PE kit – to reduce items being brought in from home, but may take part in sporting activities so we would ask that sensible footwear is worn.

Teaching & Learning:

Our first priority will be personal, social and health education, including emotional/mental health and well-being. Reconnecting with teachers, friends and new routines will be of paramount importance. Only then will we begin to look at where the children are in their learning and start plugging the gaps - the focus initially will be on reading, writing and maths. We will not be attempting to deliver the full curriculum usually on offer but we will balance the days so the children do not get tired, overwhelmed or demotivated.

Furniture will be rearranged in classrooms to enable social distancing wherever possible. Where possible children will have their own set of equipment and not share with others. Desks will be moved and resources limited and where used, cleaned regularly throughout the day.

It is important to be honest and open here: the responsibility of a school is to educate the children whilst keeping them safe. School as we knew it will not happen for the foreseeable future and we cannot guarantee safety nor can we provide the education that we did.

We will do everything we can to encourage the children to social distance and wash their hands regularly, however, they are young children and so they will want to touch and play with each other, share things and forget to keep their distance. We have to be realistic. We will of course do our best, but we cannot guarantee they will not come into contact with others, or where others have touched, during the school day. Please note that exercise books and reading books will not be shared between school and home or between children. There will be no homework set – again to reduce the risk of transmission between settings.

You will be informed which group your child is via a text message or phone call. Please see below the first two weeks. As government guidance keeps changing, I have deliberately left it as a two week timetable. It will be reviewed and amended if needed. If there are no changes, it will roll onto a further two weeks.



'Bubble A'

Tuesday 2nd June, Wednesday 3rd June

Monday 8th June, Tuesday 9th June

	FS2 A	Y1 A	Y6 A	Key workers
Setting	FS Unit	Y2	Y6 classroom	Community Room
Start	9:30	9:15	9:00	9:15
Finish	2:45	3:00	3:15	3:30
Drop off and Pick up point	Use the Nursery gate and drop off at Nursery door. Leave via the Nursery gate. 1 at a time due to social distancing.	Use the Pinfold Lane entrance and drop off at the top of the steps. Collect from the same point 1 at a time due to social distancing	Use the gate by the school office and children only to walk to Y6 classroom door. Collected from classroom door as usual	Use the main entrance as usual. Departure through the Community Room door.

'Bubble B'

Thursday 4th June Friday 5th June

Wednesday 10th June, Thursday 11th June Friday 12th June

	FS2 B	Y1 B	Y6 B	Key workers
Setting	FS Unit	Y2	Y6 classroom	Community Room
Start	9:30	9:15	9:00	9:15
Finish	2:45	3:00	3:15	3:30
Drop off and Pick up point	Use the Nursery gate and drop off at Nursery door. Leave via the Nursery gate. 1 at a time due to social distancing.	Use the Pinfold Lane entrance and drop off at the top of the steps. Collect from the same point 1 at a time due to social distancing	Use the gate by the school office and children only to walk to Y6 classroom door. Collected from classroom door as usual	Use the main entrance as usual. Departure through the Community Room door.

It is important that parents collect their children on time and that children know who will be collecting them. If your child is Year 6 and will be making their own way home, please make sure that we are informed so that we can add this to our records.



Lunch times

As with break times, lunch times will be staggered and a limited food option. Children will eat their lunch with their group in the classroom. They will also have time on the playground. Children can choose to bring packed lunches or lunches remain free for those in FS2 and Y1 under Universal Free Schools Meals (UFSM). Year 6 parents would pay on ParentPay as normal. Children must bring their own drink in a non-spill cup as drinks will not be provided due to health and safety precautions.

Key workers children who are FS2, Y1 or Y2 can bring a packed lunch or have a school meal as part of the UFSM offering. Other year group will pay on ParentPay as normal.

First Aid:

Please do not send your child to school if they present any of the symptoms of Coronavirus.

If a child becomes unwell with symptoms of coronavirus, they will be taken to the school hall, parents will be informed and full PPE will be worn by the supervising adult. If contact with the child is necessary, then disposable gloves, a disposable apron and a fluid-resistant surgical face mask will be worn by the supervising adult as well as eye protection for intimate care. The guidance states that:

- When a child, young person or staff member develops symptoms compatible with coronavirus, they should be sent home and advised to self-isolate for 7 days. Their fellow household members should self-isolate for 14 days. All staff and students who are attending an education or childcare setting will have access to a test if they display symptoms of coronavirus and are encouraged to get tested in this scenario.
- Where the child, young person or staff member tests negative, they can return to their setting and the fellow household members can end their self-isolation.
- Where the child, young person or staff member tests positive, the rest of their class or group within their childcare or education setting should be sent home and advised to self-isolate for 14 days. The other household members of that wider class or group do not need to self-isolate unless the child, young person or staff member they live with in that group subsequently develops symptoms.

Staff will be advised to follow the guidance which states '*avoid, so far as possible physical contact with children and find alternative means to comfort children*' however we would never leave your child distressed and understand how important this reassurance is to parents.

Extra Time:

Due to the safety measures in place, it is not possible to provide any wrap around care or after school clubs/sporting activities.

Health and safety:

Our cleaning team have worked extremely hard to deep clean our school, disinfecting, fixing, maintaining and making sure that our school is secure, warm and welcoming despite the Coronavirus measures to all our children and staff. Staff will promote regular hand washing for 20 seconds with running water and soap or the use of sanitiser and ensure good respiratory hygiene by promoting the catch it, bin it, kill it approach. We will be cleaning more frequently to get rid of the virus on frequently touched surfaces, such as door handles, handrails, table tops, play equipment and toys.

Finally, please reassure your child although this is going to be different, they will be fine. Please make sure that they know the group that they are going into, who the main staff member will be, and which classroom they will be based in. They will feel anxious but please remind them that they will be surrounded by All Saints Academy staff who cannot wait to see them.

C.Walls

